

**COLUMBIA SCHOOL DISTRICT  
REQUEST FOR PROPOSALS  
for  
ENERGY SAVINGS  
PERFORMANCE CONTRACT**

Columbia School District is requesting the submittal of proposals from interested and qualified Providers to provide comprehensive professional, technical, and financial services to audit, design and engineer, construct, and finance energy conservation projects pursuant to Senate Bills 482/761.

The primary objective of the Columbia School District in issuing this REQUEST FOR PROPOSALS is to choose a company to upgrade Columbia School District facilities through utility, energy, and cost reductions financed through the use of performance contracting. The selected Provider shall provide the following:

1. Provide comprehensive energy and operational services for Columbia School District. The comprehensive program should include
  - The performance of energy and operational audits
  - The design, selection, and installation of energy efficient equipment and systems
  - The maintenance, monitoring, and servicing of the installed measures
  - If required, the provision of financing for the transaction
2. Structure the terms of Columbia School District payment obligations for these improvements and services on a performance-contracting basis, and negotiate an energy and operational services agreement that specifically meets the needs of Columbia School District. The payments by Columbia School District to the selected contractor should be based in some manner on the level of energy and operational savings achieved in Columbia School District building facilities.

NOTE: All participants will be responsible for the costs associated with the preparation of the requested proposals, and Columbia School District will in no way be held liable for these costs. Columbia School District is the sole judge of the value and merit of the proposals and reserves the right to reject any or all proposals. All proposals are final, and no additional information will be accepted past the due time and date for receiving.

The Columbia School District will receive proposals at the following address:

Columbia School District Administration Office  
11775 Hewitt Road  
Brooklyn, Michigan 49230

The REQUEST FOR PROPOSALS will be issued to prospective Providers starting 4/18/05. Copies of the submitting Provider's proposal must be received by 1:00 p.m. On 5/5/05, by the Columbia School District, after which time and date they will no longer be

accepted. Late responses will be returned unopened and will not receive any further consideration.

The Columbia School District will not respond to oral inquiries. Providers may submit written inquiries for interpretation of this REQUEST FOR PROPOSALS to;

Bill Bradley  
Columbia School District  
11775 Hewitt Road  
Brooklyn, Mi. 49230

The Columbia School District will respond to written inquiries if received at least seven (7) days prior to the date scheduled for receiving the proposals. The Columbia School District will record its responses to inquiries and any supplemental instructions in the form of a written addendum. If addenda are issued, the Columbia School District will mail or fax written addenda at least five (5) working days before the date fixed for receiving the proposals. This will be adhered to even if the opening date must be postponed in order to observe the time requirements. The Columbia will send written addenda to all Providers who receive the REQUEST FOR PROPOSALS.